

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

LAW DEPARTMENT – Expenditure incurred on outsourcing of (2) Attenders of Law Department on contract basis through private agency- Payment of an amount of Rs.12,835/-(Rupees Twelve thousand eight hundred and thirty five only) to M/s. Signy Management Services Private Limited, Hyderabad for the months of July, 2011 & August, 2011 during the period from 21-7-2011 to 20-8-2011- Orders – Issued.

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LAW (M.I) DEPARTMENT

G.O.Rt.No. 1377

Dated 29-08-2011.

Read the following:-

- Ref: 1. G.O.RT.No.2501, Finance (SMPC) Department, dated:13-7-2006.  
2. G.O.Ms.No.3, Finance (SMPC) Department, dated:12-1-2011.  
3. G.O.RT.No.1230, Law (M.I) Dept., Dated 26-7-2011  
4. From M/s. Signy Consultancy Services, Hyderabad, Letter Dated: 20-8-2011 and advance stamped and along with Bill No.315, Receipt for Rs.12,835/- for the month of August, 2011.

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ORDER:-

In the reference 3<sup>rd</sup> read above, an amount of Rs.9042/-(Rupees Nine thousand and forty two only) was sanctioned towards remuneration, 5% Agency Commission and other statutory payment for the month of May, 2011 and June, 2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (1) Attender to Law Department on outsourcing basis, as per the orders issued in the G.O.2<sup>nd</sup> read above.

2. In the G.O. 2<sup>nd</sup> read above, the remuneration of personnel working on Contract/outsourcing basis was revised w.e.f. 12-1-2011 in respect of Data Entry Operator, remuneration has been enhanced from Rs.5,500/- to Rs.9,500/- P.M and remuneration of Typist was enhanced from Rs.4,900/- to Rs.8,400/- P.M and remuneration of Office Subordinate (Attender/Last grade services) was enhanced from Rs.3,900/- to 6,700/- P.M.

3. Smt.D.Lakshmi who was working as Office Subordinate on outsourcing has submitted her resignation w.e.f. 2-4-2011 and in her place a new Attender viz. M.Ravi has been appointed w.e.f 8-8-2011. Therefore, remuneration has to be paid w.e.f. 8-8-2011 for one Attender and for one month to another Attender.

4. In the reference 4<sup>th</sup> read above, M/s. Signy Management Services Private Limited, Hyderabad has submitted bill along with Advance Stamped Receipt for Rs.12,835/-(Rupees Twelve thousand eight hundred and thirty five only) towards remuneration, 5% Agency Commission and other statutory payments for the months of July, 2011 & August, 2011 during the period from 21-7-2011 to 20-8-2011 for sponsoring (2) Attender.

4. After careful examination, sanction is hereby accorded for payment of an amount of Rs.12,835/-(Rupees Twelve thousand eight hundred and thirty five only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the months of July, 2011 & August, 2011 during the period from 21-7-2011 to 20-8-2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (1) Attender from 21-7-2011 to 20-8-2011, to Law Department, as per the details shown below:-

Bill No. & Date	Total	Amount	Period/Classification
BillNo.315, dt. 20-8-11		Rs.6700/- +2810	From 21-7-2011 to 20-8-2011 (31) days i.e., for (1) Attender. From 8-8-2011 to 20-8-2011 (13) days i.e., for (1) Attender
		Rs.9510	
	(-)	1141	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	8369	
	(-)	166	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	-	80	Professional Tax @ Rs.80/- per each for (1) Attender from 21-7-2011 to 20-8-2011
	Sub-Total (B)	<b>8123</b>	<b>Remuneration to be paid to the employee.</b>
	(+)	1141	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	1294	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	166	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	452	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	+	80	Professional Tax @ Rs.80/- per each for 1 Typist from 21-6-2011 to 20-7-2011
	(+)	380	4% on remuneration towards Agency Commission
	Sub-Total (C)	11636	
	(+)	1199	10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess)
	Grand Total	12,835	--

(Rupees Twelve thousand eight hundred and thirty five only)

5. The expenditure sanctioned in Para (4) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other Contractual services”.

6. Law (Claims) Department are requested to draw an amount Rs.12,835 (Rupees Twelve thousand eight hundred and thirty five) sanctioned at Para (4) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad under proper acknowledgement.

7. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.5699 (Rupees Five thousand six hundred and ninety nine only) (excluding E.P.F. and E.S.I towards employee's contribution) to Smt.B.Swarna Latha, Attender, Law Department for the months of July, 2011 & August, 2011 during the period from 21-7-2011 to 20-8-2011 and an amount of Rs.2424 (Rupees Two thousand four hundred and twenty four only) (excluding E.P.F. and E.S.I towards employee's contribution) to Mr.M.Ravi Attender, during the period of 8-8-2011 to 20-8-2011 and produce a certificate regarding proper remittance of E.P.F. and E.S.I contributions (Employee's + Employer's) for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R.DAMODAR

SECRETARY TO GOVERNMENT,  
LEGAL AFFAIRS

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Opp. to Shankarmatt, Nallakunta,  
HYDERABAD - 500 044.

Copy to: The D.P.A.O., Secretariat Branch, and Hyderabad.

- „ : Law (Claims) Department.
- „ : The Branch Manager, E.S.I. Corporation, Chikkadpally, Hyderabad.
- „ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad – 500 405.
- „ : S/f and S/c.

// Forwarded::By Order//

SECTION OFFICER